



INTERNATIONAL CENTRE OF EXCELLENCE IN ENGINEERING AND MANAGEMENT

DTE CODE 2516

Date :-03/04/2018

ICEEM-Internal Quality Assurance Cell (IQAC) Minutes of Meeting-2

The second meeting of IQAC meeting is conducted under the chairmanship of Director Dilip Gour on 03/04/2018. The meeting started by welcoming all the members of IQAC by the Coordinator Mr. Hemant Jadhav. Following members are present.

Sr No.	Name	Designation	Signature
1	Prof. Dilip Gour	Chairman	
2	Mr. Ramakant Pulkundwar	Management nominee	
3	Mr. Shrikant Joshi	Industry nominee	
4	Mr. M.A. Maroof	Member	
5	Mr. Sanjay Deshmukh	Member	
6	Mr. Ashok Hajgude	Member	
7	Mr. Pranav Bansode	Member	
8	Mr. Anand Humbe	Member	
9	Dr. Amol Murgai	Member	
10	Mr. Hemant Jadhav	I.Q.A.C. Coordinator	

As per the agenda Following points were discussed and resolved

1. **Presentation of 2nd Semester Report by the IQAC coordinator Mr. H. L. Jadhav**

IQAC coordinator Mr. H. L. Jadhav presented the 2nd semester report of academic year 2017-18. It was decided in the previous meeting that the IQAC members that IQAC should conduct the Internal audits of all the Departments. IQAC has conducted the Academic Audit in this semester on 03/03/2018 to check the learning process, structures & methodologies of operations and learning outcomes.

Through these audits the IQAC has checked the overall result analysis, planned goals and achievements of IQAC. The audit of various departments is based on performance of the department and it is measured and calculated in the form of points as given in table below.



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Table 1: Audit Result of 2nd Semester, A.Y. 2017-18:

Sr. No.	Department	HOD	Average Score of Audit (Out of 150)
1	Electronics & Telecommunication Engineering	Mr. H.L. Jadhav	144
2	Computer Science Engineering	Mr. A. B. Hajgude	145
3	Civil Engineering	Mr. P. P. Bansode	142
4	Mechanical Engineering	Mr. S. M. Deshmukh	141
5	MBA	Mr. M.A. Maroof	144

2. Enhancement of academic results

Academic results of exams conducted by Dr. BAMU Aurangabad in N/D 2017 are discussed. All the HODs are instructed to convey the Faculty to take extra efforts for increasing result of his/her subject. Further it was resolved that Remedial classes be arranged in a planned & regular manner for the laggard section of students for weak subjects. Mr. Ramakant Pulkundwar advised to organize bridge course at the beginning of semester so as to cultivate industry culture in the college.

3. Review of Feedback Process

Mr. M.A. Maroof was of the opinion that the existing feedback process must be reviewed. The feedback from the students, staff, parents, alumni is generally obtained to understand the quality of delivery. Mr. M.A. Maroof was requested to prepare the improvised format & place before the IQAC for discussion & approval.

4. Review of Book bank facility

Mr. Anand Humbe opined that book bank scheme already in existence be extended to more number of students. Mr. Ramakant Pulkundwar is advised to work on the issue and submit the plan. NAAC coordinator Dr. Amol Murgai presented the NAAC work status. He resolved the queries related with library & the queries raised by the criteria incharges. Director Dilip Gour admired the progress of NAAC, motivated the faculty members & expressed his gratitude.

5. Recruitment of Teachers

Mr. Pranav Bansode was of the opinion that to arrange the remedial classes in subject papers whose result is less than 50%. Arrange for recruitment of teachers against the vacant posts due to the faculties which are left in previous academic year.

6. Purchase of equipment & Laboratory development

It was resolved that the efforts made by institution are appreciable in purchasing the new equipments for various laboratories.


7. Teaching, learning Evaluation

To decide the modes of ensuring the credibility of teaching, learning, evaluation and examination procedures through regular but internal academic, administrative and physical audits on annual basis. This was Resolved that committees will be given this responsibility in respective domains.

8. Organization of institutional workshop, seminars on quality related themes

It was decided to arrange training programs & workshops & frequent Industrial/Field visits.




I.Q.A.C. Coordinator